



PATA Travel Mart 2010

Return Form to:
PICO IES Group Limited
Pico Building, 12A Dai Fat Street
Tai Po Industrial Estate
New Territories, Hong Kong SAR
P: +852 3713 0430 F: +852 2660 4672
Email : cs.pata@picoiesgroup.com
Contact Person: Mr. Jamie leung

FORM

11

DEADLINE : Monday, 2 AUGUST 2010

TEMPORARY STAFF

This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return / fax to the address above.

PLEASE TYPE / WRITE IN BLOCK LETTERS

Company Name : Booth No:

Address :

Tel: Fax : Email:

Authorised by (Signature) : Date :

Table with 6 columns: Role, Advance Rate Unit Cost (MOP) within 2 Aug, Normal Rate Unit Cost (MOP) 2 Aug - 7 Sept, Date (From/To), No. of Staff Required, Amount (MOP). Includes a Total Cost (MOP) row.

PLEASE NOTE:

- 1. All personnel stated above are English speaking. Other language personnel will be quoted upon request.
2. Rates for temporary manpower services are charged on a basis of 8-hours daily (09.00 hrs - 17.00 hrs, included 1-hour lunch break).
3. Temporary staff should not be entrusted with the handling of cash or other valuables. Sellers will be responsible for the safety of temporary staff whilst at their booths and the Organizer will not be responsible for any losses or damages caused by such personnel.
4. Orders are valid only when accompanied by full remittance. Payment should be in favour of :- PICO IES Group Limited
For further credit to Hong Kong & Shanghai Banking Corporation Ltd Address: No. 1 Queen's Road Central, Hong Kong
A/C Number: 037 880606 001 (HKD / MOP) or 037 0 606469 (Other Currencies) Swift Code: HSBCHKHCHKH
*Please fax to us a copy of your payment slip for confirmation.
5. If Payment is drawn in a foreign currency, please include the bank commission and please also note if the final amount received is less than the invoiced amount due to exchange rate variance, you will be responsible for reimbursing the relevant beneficiary.
6. Late Orders (received after the deadline, 2nd August) may be provided and if available, will be subject to a 30% surcharge and 50% surcharge for on site orders. Priority will be given to advance orders.
7. 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
8. All Prices above are per day in MOP (approx. exchange rate: USD 1= MOP 7.9)
9. All materials to be available subject to availability and first come first served basis.