

**DEADLINE : Monday, 2 AUGUST 2010**

**ELECTRICAL SERVICES**

*This form must be completed and returned by every exhibitor. If service is not required, please endorse 'NOT APPLICABLE' and return / fax to the address above*

PLEASE TYPE / WRITE IN BLOCK LETTERS

Company Name : \_\_\_\_\_ Booth No: \_\_\_\_\_  
 Address : \_\_\_\_\_  
 Tel: \_\_\_\_\_ Fax : \_\_\_\_\_ Email : \_\_\_\_\_  
 Authorised by (Signature) : \_\_\_\_\_ Date : \_\_\_\_\_

- The Shell Scheme Package includes two (2) 40W fluorescent lights and one (1) 500W Socket, for every 9 square metre stand.

**ORDER ONLY YOUR ADDITIONAL REQUIREMENTS**

- For services not stated below, please contact the Official Contractor for a quotation.
- The supply available is AC 50Hz 230V SPN&E +/- 10% and AC 50Hz 400V SPN&E +/- 10%

DESCRIPTION OF SERVICES / ITEMS		Advance Rate Unit Cost (MOP) within 2 Aug	Normal Rate Unit Cost (MOP) 2 Aug - 7 Sept	QTY	Cost (MOP)
<b>SECTION A - EQUIPMENT RENTAL / PLUS INDIVIDUAL FITTINGS</b>					
SL001	Flourescent Tube, 40W	460.00	600.00		
SH018	Halogen Spotlight, 50W	500.00	650.00		
SL004	Spotlight 100W long arm	495.00	645.00		
SL006	Spotlight 100W	460.00	600.00		
SL021	Flood Light 300W	900.00	1170.00		
	13Amp/220V Single Phase Square Pin Socket (Max. 500W)	630.00	820.00		
	13Amp/220V Single Phase Square Pin Socket (Max. 1000W)	900.00	1170.00		
<b>SECTION B - BREAKER FOR EXHIBITS ONLY *(SINGLE MACHINE) - NOT FOR LIGHTING (Supply of cable terminating in a fuse switch or connector, Wiring and maintenance are the responsibility of the contractor appointed by the Exhibitor)</b>					
	15 Amp Three Phase	3360.00	4370.00		
	30 Amp Three Phase	4095.00	5325.00		
	60 Amp Three Phase	7235.00	9405.00		
<b>SECTION C - LIGHTING CONNECTIONS</b>					
	100W Lighting Connection	365.00	475.00		
	300W Lighting Connection	820.00	1065.00		
					<b>Total Cost (MOP)</b>

\*PLEASE INDICATE THE LOCATIONS OF THE ABOVE REQUIREMENTS ON FORM 8.

- Services will not be provided until payment has been received. Payment should be in favour of :- **Pico IES Group Limited**

For further credit to Hong Kong & Shanghai Banking Corporation Ltd Address: No. 1 Queen's Road Central, Hong Kong  
 A/C Number: 037 880606 001 (HKD / MOP) or 037 0 606469 (Other Currencies) Swift Code: HSBCHKHCHK

- If payment is drawn in a foreign currency, please include the bank commission and please also note if the final amount received is less than the invoiced amount due to exchange rate variance, you will be responsible for reimbursing the relevant beneficiary.
- Late Orders & Payment (received after the deadline, **2nd August** may not be provided and if available, will be subject to a 30% surcharge and 50% surcharge for on site orders or orders received after 7 Sept 2010. Priority will be given to advance orders. Onsite order is subject to availability.
- 30% cancellation fees will be imposed for cancellation of confirmed order. Orders cancelled between set-up days and show days, the exhibitor will be liable for full cost of rental.
- Exhibitor must indicate the furniture point on Form 8. Otherwise, we will place the supply point on our contractor's discretion. Pico IES Group Ltd will not be responsible for any relocation.
- All relocation cost will be at exhibitor's expense. (30% of on-site order price)
- All Prices are per show in MOP (approx. exchange rate: USD 1 = MOP7.9) and
- All materials to be available subject to availability and first come first served basis.

**PLEASE NOTE:**

- 1 Order are valid only when accompanied by full remittance. Payment should be in favour of :-  
**PICO IES Group Limited**  
**For further credit to Hong Kong & Shanghai Banking Corporation Ltd Address: No. 1 Queen's Road Central, Hong Kong**  
**A/C Number: 037 880606 001 (HKD / MOP) or 037 0 606469 (Other Currencies) Swift Code: HSBCHKHKKH**  
\*Please fax to us a copy of your payment slip for confirmation.
- 2 If payment is drawn in foreign currency, please include the bank commission and please also note if the final amount received is less than the invoiced amount due to exchange rate variance, you will be responsible for reimbursing the relevant beneficiary.
- 3 Late orders (received after the deadline, **2nd August**) may not be provided and if available, will be subjected to a 30% surcharge and 50% surcharge for on site orders and orders received after 7 Sept 2010. Priority will be given to advance orders. Onsite order is subject to availability.
- 4 30% cancellation fees will be imposed for cancellation of confirmed order. There will be no refund for cancellation during show days.
- 5 A socket must be used for one exhibit at a time. Multi-point connection is not allowed to prevent the risk of power overload.
- 6 The standard supply is AC 50Hz 230V SPN&E +/- 10% and AC 50Hz 400V SPN&E +/- 10%  
For the safety of your equipment, please use a stabilizer.
- 7 For 24 hours electrical requirement, please contact the official contact for assistance.
- 8 All Prices are per show in MOP in MOP (USD1 = MOP7.9)
- 9 All materials to be available subject to availability and first come first served basis.

**RULES AND REGULATIONS RELATED TO ELECTRICAL SERVICES**

- 1 The standard shell scheme includes:
  - 2 (two) sets of 40W fluorescent; and
  - 1 (one) 13Amp/220V Single Phase Socket (Max. 500W)The above items are readily provided by organizers. Additional requirement have to be ordered through Electrical Services Order Form.
- 2 Locations of lights and socket points in the standard booth are fixed locations and may not be moved.
- 3 The Electrical Services Order Form is divided into 3 Section:
  - Section A : For Exhibitors requiring individual fittings.
  - Section B : For Exhibitors requiring electrical services for their exhibit only.
  - Section C : For Exhibitor using their own special light fittings, either to be installed by themselves or by contractor
- 4 The organizer has appointed the Official Electrical Contractor to be responsible for :
  - (i) Standard supply of electricity
    - a. AC 50Hz 230V SPN&E +/- 10% and AC 50Hz 400V SPN&E +/- 10%
  - (ii) Power supplies to the exhibits will be switched off at source 30 minutes after the exhibitions closes every evening and 60 minutes after close on the final day of the exhibition.
  - (iii) Exhibitors who require 24 hours electricity supply for their specific requirements should indicate accordingly on the electrical order form before the deadline.
  - (iv) The two units of fluorescent lights and a 220V fused socket point which are included in the shell scheme package includes electricity supply.
  - (v) Cost of electricity consumption is inclusive in all items offered in Section A, B and C.
  - (vi) All electrical installation must conform strictly to the required standard safety regulation without exception.